

# 1. PERSONAL INFORMATION

# MAIL ORDER REGISTRATION

## SPONSOR IDENTIFICATION NUMBER

NOTE: ID Number may not fill all boxes.

Beneficiary First Name M.I. Last Name

Birth Date M M - D D - Y Y Y Y Gender

Physician Last Name (If Known) Physician Phone # (If Known)

Physician Last Name (If Known) Physician Phone # (If Known)

## FAMILY MEMBER 1 IDENTIFICATION NUMBER

NOTE: ID Number may not fill all boxes.

Family Member 1 First Name M.I. Last Name

Birth Date M M - D D - Y Y Y Y Gender

Physician Last Name (If Known) Physician Phone # (If Known)

Physician Last Name (If Known) Physician Phone # (If Known)

## FAMILY MEMBER 2 IDENTIFICATION NUMBER

NOTE: ID Number may not fill all boxes.

Family Member 2 First Name M.I. Last Name

Birth Date M M - D D - Y Y Y Y Gender

Physician Last Name (If Known) Physician Phone # (If Known)

Physician Last Name (If Known) Physician Phone # (If Known)

## FAMILY MEMBER 3 IDENTIFICATION NUMBER

NOTE: ID Number may not fill all boxes.

Family Member 3 First Name M.I. Last Name

Birth Date M M - D D - Y Y Y Y Gender

Physician Last Name (If Known) Physician Phone # (If Known)

Physician Last Name (If Known) Physician Phone # (If Known)

**INSTRUCTIONS FOR COMPLETING THE DRUG ALLERGY CONDITIONS:** For each beneficiary, mark an "X" in the appropriate box. If an allergy has occurred with a medication not listed below, please list it in the space provided at the bottom of this chart.

	Beneficiary	Family Member 1	Family Member 2	Family Member 3
(00) No known allergies				
(01) Penicillins (Ampicillin, Amoxicillin, Others) and Cephalosporins (Keflex, Velosef, Suprax, Cefzil, Others)				
(03) Aspirin and non-steroidal pain relievers (Vioxx, Ibuprofen, Naproxen, Celebrex®, Others)				
(04) Codeine				
(15) Sulfa Type Drugs (Celebrex®, Glyburide®, Glucotrol®, Micronase®, Others)				

Please list other health conditions, medications, and drug allergies

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## 2. SHIPPING INFORMATION

**NOTE: You must provide a U.S. postal address. Prescriptions cannot be mailed to private foreign addresses.**

**First Name**    **Middle Initial**

**Last Name**

(U.S. Postal Address, including APO/FPO)

**City** 

**State**  **ZIP or Postal Code**  -

**Phone #**    -    -

### 3. PAYMENT INFORMATION

Standard delivery of your order is **FREE**. Your order will arrive within 14 days from the date we receive your order.

To expedite shipping, you may choose to have your order sent by next-day delivery, after it is processed, for an additional charge. (NOTE: This will only affect shipping time, not the processing of your order.)

Please include payment with your order. **DO NOT SEND CASH.** To calculate your payment, please refer to your *Beneficiary Guide* for your copayment. Add \$18 if you want next-day delivery.

<b>Check/Money Order</b>	<b>Amount Enclosed \$</b>				.	
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[illegible]

**Credit Card #**        -                
**Expiration Date**   -

**NOTE: All future orders will be charged to this credit card, unless payment (check) accompanies the order.**

**Cardholder  
Name**

**x AUTHORIZED SIGNATURE**

Please print name as it appears on credit card

**As required by the U.S. Department of Defense, we will dispense FDA-approved generic medications unless your physician establishes that the brand-name medication is medically necessary.**

#### 4. SIGNATURE INFORMATION

**IF APPLICABLE, PLEASE SIGN THE FOLLOWING STATEMENTS:**

I request that this and future orders be shipped "Signature Required". I understand there will be an additional charge for this service.

I would like my prescriptions dispensed with **NON-CHILD** resistant caps.

## REVIEW YOUR PRESCRIPTION

- **Check to see if the patient name is clearly written on the prescription.** If not, print the patient's full name, address and phone number on the back of the prescription.
- **Check to see if the physician's signature is legible.** If not, please circle the physician's preprinted name on the prescription, or print the name of the physician on the back of the prescription.
- **Check to see if the physician's phone number is printed on the prescription.** If not, print the physician's phone number, including area code, on the back of the prescription.
- **If there are more than 3 Family Members, write the information on a separate piece of paper.**

## INSTRUCTIONS FOR COMPLETING THIS FORM

- Complete all portions of this form by printing in **ALL CAPITAL LETTERS** using **BLACK INK**.
- Make sure you have **completed** the Drug Allergy Conditions section. This enables our pharmacists to review your patient record prior to filling prescriptions.
- Fold the completed form and place it along with your prescriptions in an envelope addressed to: **Express Scripts PO BOX 52150 PHOENIX, AZ 85072-9954**.
- Include your check or money order (if not paying with a credit card).

**HEARING IMPAIRED: 877.540.6261**  
**FOR REFILLS: [www.express-scripts.com](http://www.express-scripts.com)**  
**Toll-Free: 866.DOD.TMOP (866.363.8667)**